



OPPORTUNITY

Simulation and Clinical Skills Technician

Reference: 0717-23

Grade: 6 or 7

Salary: £25,742 to 32,982, per annum, depending on experience

Contract Type: Permanent

Basis: Full Time

Job description

Job Purpose:

The post holder will provide expertise in the delivery of technical services within a designated area. They will provide support across a range of processes.

The post holder will be part of the technical team and report to the Technical Team Leader.

Main duties and responsibilities

- ▶ To liaise closely with academic and other technical staff in relation to facility developments and support requirements.
- ▶ To provide a high-level of technical support, training and advice to staff and students in designated facility areas to support the Medicine, Nursing, Pharmacy and Physician Associate programmes.
- ▶ To programme and operate the patient simulators as required to meet scenario requirements.
- ▶ To prepare equipment and facilities (including AV) in readiness for teaching sessions. This includes the setup and dismantling of simulation areas and clinical skills stations as required.
- ▶ To assist in the management of resources including the administration of inventories, preparation of orders, ordering/issue of consumable materials and associated stock and storekeeping tasks
- ▶ To assist, demonstrate and instruct students in practical sessions, Open Day practical sessions and Masterclasses.
- ▶ Following appropriate training, to assist and instruct students in the use of specialist equipment/software.
- ▶ To undertake an ongoing informal assessment of student competence and the effectiveness of skills instruction delivery techniques.
- ▶ To develop and maintain guides and SOPs on the correct use of specialist equipment and/or to help demonstrate good skill techniques.
- ▶ To undertake routine calibration, configuration and operation, including problem solving related to specialist and non-specialist technical equipment.
- ▶ To observe and implement all Health and Safety rules and regulations in the workplace ensuring technical areas are kept in a safe and orderly manner, providing advice as appropriate.
- ▶ To represent the technical services on internal/ external committees and networks as appropriate.
- ▶ To undertake any technical support duties as may be reasonably expected from time to time by Technical Team Leader or Head of Technical Services.

Additional responsibilities

- ▶ Engage in continuous personal and professional development in line with the demands of the role, including undertaking relevant training and development activities to develop themselves and support the development of others.
- ▶ Ensure and promote the personal health, safety and wellbeing of staff and students.

- ▶ Carry out duties in a way which promotes fairness in all matters and which engenders trust.
- ▶ Promote equality of opportunity and support diversity and inclusion as well as working to support the University's environmental sustainability agenda and practices.

Person specification

	Essential	Method of assessment
Education and qualifications	BSc or equivalent level qualification in a relevant discipline	Application form
Experience	<p>Grade 6: May not have experience in Simulation or Task Trainer activities however has knowledge and experience in a clinical or AV role.</p> <p>Grade 7: Already has experience in Simulation and Task Trainer activities in a clinical/ educational setting.</p> <p>Previous experience of working in a clinical or technical environment in a relevant discipline.</p> <p>Working in an environment that requires professionalism and good customer service</p> <p>Working knowledge of H&S legislation in a technical environment.</p>	Application form and interview
Aptitude and skills	<p>Ability to demonstrate an innovative and pro-active approach to problem solving.</p> <p>Ability to co-operate with and work closely with team members, providing guidance and support where needed.</p> <p>Ability to use initiative and work independently.</p> <p>Willingness to be flexible and support colleagues in the delivery of the technical role.</p> <p>Excellent communication skills to liase with internal/external contacts and to</p>	Application form and interview

	Essential	Method of assessment
	<p>explain/convey complex information to staff and students.</p> <p>Good organisation and practical skills to ensure a high quality service is provided to stakeholders at all times</p> <p>Competent in the use of relevant IT packages</p>	

	Desirable	Method of assessment
Education and qualifications	Relevant H&S qualification	Application form

How to apply

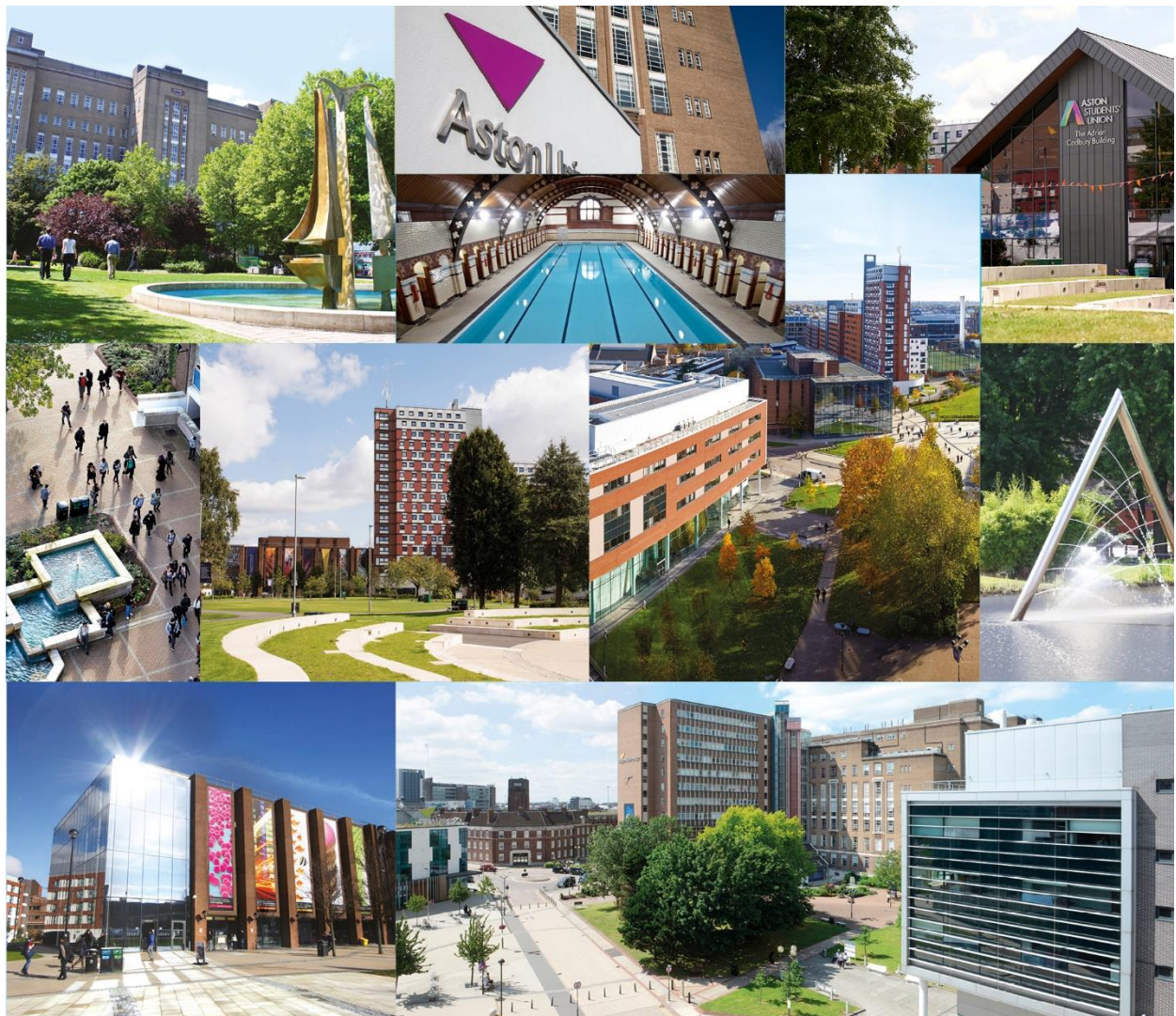
You can apply for this role online via our website <https://www2.aston.ac.uk/staff-public/hr/jobs>.

Applications should be submitted by 23.59 on the advertised closing date.

All applicants must complete an application form, along with your CV.

Any CV sent direct to the Recruitment Team and Recruiting Manager will not be accepted.

If you require a manual application form then please contact the Recruitment Team via jobs@aston.ac.uk.



Contact information

Enquiries about the vacancy:

Name: Hayley Smith

Job Title: Technical Team Leader

Email: h.smith8@aston.ac.uk

Enquiries about the application process, shortlisting or interviews:

Recruitment Team via jobs@aston.ac.uk or 0121 204 4500.

Additional information

Visit our website <https://www2.aston.ac.uk/staff-public/hr> for full details of our salary scales and benefits Aston University staff enjoy

Salary scales: <https://www2.aston.ac.uk/staff-public/hr/payroll-and-pensions/salary-scales/index>

Benefits: <https://www2.aston.ac.uk/staff-public/hr/Benefits-and-Rewards/index>

Working in Birmingham: <https://www2.aston.ac.uk/birmingham>

Employment of Ex-Offenders: Under the Rehabilitation of Offenders Act 1974, a person with a criminal record is not required to disclose any spent convictions unless the positions they applying for is listed an exception under the act.

Eligibility to work in the UK:

Non-British/Irish citizens moving to the UK to work will need to apply for a visa in advance. You can find more information about visas for work on the gov.uk website [here](#).

Before applying for this role, you should ensure that you meet the requirements, including meeting the English Language requirements. If you do not meet the eligibility criteria, any application for a work visa would be unsuccessful.

The most common types of visa to work in the UK are:

Skilled Worker Visa

<https://www.gov.uk/skilled-worker-visa>

Global Talent Visa

If you are a leader or potential leader in one of the following fields, you may be eligible to apply for a Global Talent Visa:

- Academia or Research
- Arts and Culture
- Digital Technology

You can find information about the Global Talent Visa on the gov.uk website [here](#), and on the Royal Society website [here](#).

You can also find further information about work visa options on our website [here](#).

Equal Opportunities: Aston University promotes equality and diversity in all aspects of its work. We aim to ensure, through our admissions policies for students, and our staff recruitment and selection processes that we encourage applications from all groups represented in the wider community at a local, national and international level.

The University will endeavour not to discriminate unfairly or illegally, directly or indirectly, against student or potential students, staff or potential staff. This commitment applies to all functions of the University and to any stage of an individual's career.

An Equal Opportunities Monitoring Form is included within the application form. Data you provide on the Equal Opportunities Monitoring Form will be included in a general database, for statistical monitoring purposes, enabling the University to monitor the effectiveness of its Policy, Codes of Practice and Guidelines on Equal Opportunities in Employment. Individuals will not be identified by name.

Data Protection: Your personal data will be processed in compliance with the Data Protection Act 2018 and the General Data Protection Regulation ((EU) 2016/679) ("GDPR"). The University's Data Protection Policy and Privacy Notices, including the Job Applicant Privacy Notice can be found at <https://www2.aston.ac.uk/data-protection>. Your application will only be used to inform the selection process, unless you are successful, in which case it will form the basis of your personal record with the University which will be stored in manual and/or electronic files. Information in statistical form on present and former employees is given to appropriate outside bodies.

Full details of our terms and conditions of service and associated policies and procedures are available online at <https://www2.aston.ac.uk/staff-public/hr/policies>

Aston University
Birmingham
B4 7ET, UK.
+44 (0)121 204 3000
aston.ac.uk



**Where change
gets real.**